

Hutton Cranswick Sports & Recreation Association Constitution

Adopted at AGM in 1988

First Amendment at AGM in 1991

Second Amendment at AGM in 1994

Third Amendment at A.G.M. in 1995

Fourth Amendment at A.G.M. in 2003

Fifth Amendment at E.G.M in 2004

Sixth Amendment AGM 2009

Seventh Amendment AGM2011

Registered Charity Number: 700877

1. NAME

The Club shall be called the Hutton Cranswick Sports & Recreation Association.

2. OBJECTS

The objectives of the Club shall be to provide for the inhabitants of Hutton Cranswick and the neighbourhood (hereinafter called "the area of benefit") in the interests of social welfare facilities for recreation and leisure-time occupation, for the purpose of relaxation and with the object of improving the conditions of life for the said inhabitants.

3. MEMBERSHIP

The association shall comply at all times with equality and discriminations regulations and do all in its power to ensure that every person or persons wishing to become a member of the SRA organisation are treated equally and without discrimination regardless of colour, age, race, gender, sexual orientation or ability.

Membership of the Club shall be open without elective process to all persons in the area of benefit who are members of social and sporting activities. They shall be of two kinds:

(a) Full members (aged eighteen and over).

(b) Junior members (under the age of eighteen). Junior members shall not have the right to vote at Members' Meetings but may elect from among themselves two representatives to the Committee who shall each have the right to vote as if they were full members.

Members may not be admitted to the privileges of membership without an interval of at least two days between their becoming members and their admission.

4. COMMITTEE

The Club shall be managed by an Executive Committee of members (hereinafter called "the Committee") which shall be elected at the Annual General Meeting in each year, and subject to termination of office by resignation or otherwise, shall remain in office until their successors are elected at the Annual General Meeting next following their election. The Committee shall have power to fill any vacancy that may occur. The retiring members of the Committee shall be eligible for re-election. The Committee shall have power to co-opt additional members who shall be members of the Club provided that the number of co-opted members does not exceed one-third of the total number of elected and ex-officio members. All members of the Committee shall retire annually but shall be eligible to be appointed or co-opted again. The Committee shall have power to appoint such sub-Committees as it may from time to time decide and may determine their powers and terms of reference.

The Hutton Cranswick Parish Council will provide two observers at committee meetings. The committee shall normally be made up of representatives of the Sporting and Social activities within the Association.

5. SUBSCRIPTION

The annual subscription for full members and for junior members shall be decided upon at the Association's Annual General Meeting.

6. TERMINATION OF MEMBERSHIP

The Committee shall have the right for good and sufficient reason to terminate the membership of any member provided that the member shall have the right to be heard by the Committee before a decision is made.

7. ALTERATION OF RULES

The Committee shall have power to alter the rules but no such alteration shall take effect until the same has been confirmed at the Annual General Meeting or a Special General Meeting convened for the purpose and is subject to the conditions set out in Clause 20 hereof.

8. BYE LAWS

The Committee shall have power to make Bye-laws for regulating the conduct and affairs of the Club provided the same are not inconsistent with these rules. Such Bye-laws shall be posted in some conspicuous part of the Club premises and shall be binding on all the members.

9. ANNUAL GENERAL MEETING

A General Meeting of the Club shall be held in every year not later than 30 September to transact the following business:

- (a) to receive and, if approved, to adopt a Statement of the Club's accounts to the end of the preceding year;
- (b) to consider and, if approved, sanction any duly made alteration of the rules;
- (c) to appoint the Officers and other members of the Committee;
- (d) to appoint an Auditor or Auditors;
- (e) to deal with any special matter which the Committee desire to bring before the members and to receive suggestions from the members for consideration by the Committee.

10. SPECIAL GENERAL MEETING

A Special General Meeting may be convened at any time by the Committee and shall be convened within twenty-one days from the receipt of a requisition in writing signed by not less than twenty members specifying the object of the Meeting for any of the following purposes:

- (a) to consider and, if approved, sanction any duly made alteration of the rules;
- (b) to deal with any special matter which the Committee may desire to place before the members;
- (c) to receive the resignation of the Committee or to remove any member or members thereof from office and to fill any vacancy or vacancies caused thereby;
- (d) to deal with any special matter which the members requiring the Meeting may desire to place before the Club. Notice convening a Special General Meeting shall be given as hereinafter provided and shall specify the matters to be dealt with.

11. OFFICERS

The Annual General Meeting shall elect Officers of the Club (including the Chair, a Treasurer and Secretary). All of whom shall require a proposer and seconder prior to the election procedure

12. CHAIR AT MEETINGS

At Committee Meetings and at General Meetings, a Chair shall be elected to preside, and he shall have a casting or additional vote in the event of an equality of votes.

13. QUORUM

At Committee Meetings five shall form a quorum. At General Meetings twenty-five per cent of the membership shall form a quorum. Junior members may attend General Meetings, but they shall not be entitled to vote, and they shall not be counted as part of the necessary quorum.

14. VOTING

Every matter shall be determined by the majority of the members present and voting on the question.

15. NOTICE OF MEETINGS

Public notice of every Annual General Meeting and Special General Meeting shall be given in the area of benefit at least fourteen days before the date thereof by affixing a notice to some conspicuous part of the Club premises or other conspicuous place in the area of benefit and by such other means as the convenors of the Meeting think fit. Such notice shall specify the matters to be dealt with.

16. FINANCE

- (a) All monies raised by or on behalf of the Club shall be used to further the objectives of the Club and for no other purpose.

(b) The Treasurer shall keep proper Accounts of the finances of the Club.

(c) The Accounts shall be prepared at least once a year by a qualified person or persons who shall be appointed at the Annual General Meeting. The former to comply with the Charities Act, 1993.

(d) A statement of accounts for the last financial year shall be submitted by the Committee to the Annual General Meeting.

17. DISSOLUTION

If the Committee by a simple majority decides at any time on the ground of expense or otherwise that it is necessary or advisable to dissolve the Club, it shall call a Meeting of all members of the Club who have the power to vote of which Meeting notice shall be given as provided in Clause 15 hereof and shall also be advertised in a newspaper circulating in the area of benefit and also given in writing to the Charity Commissioners for England and Wales. If such decision shall be confirmed by a majority of those present and voting at such Meeting the Committee shall have power to dispose of any assets held by or in the name of the Club. Any assets remaining after the satisfaction of any proper debts and liabilities shall be applied towards charitable purposes for the benefit of the inhabitants of the area of benefit as the Committee may decide and as may be approved by the Charity Commissioners for England and Wales and the approval of the Parish Council.

18. APPOINTMENT OF TRUSTEES

Trustees shall be appointed by the executive Committee ("the Committee") and they shall respectively hold office for a period of 5 years or resignation unless removed from office by resolution of the Committee. The number of trustees shall not be more than four nor less than two and the property of the Club (other than cash which will be under the control of the Treasurer) shall be vested in them.

The trustees shall deal with the property of the Club as directed by resolution of the Committee of which an entry in the Minutes shall be conclusive evidence and they shall be indemnified against risk and expense out of Club property.

Where, by reason of death or resignation or removal from office, it is necessary that a new trustee or trustees be appointed, the Committee shall nominate the person or persons appointed as the trustee or trustees.

For the purpose of giving effect of such nomination, the Secretary of the Association is now nominated as the person to appoint trustees of the Association within the meaning of the Trustee Act 1925, Section 36 and he shall by deed appoint the person or persons so nominated by the Committee.

19. BORROWING POWERS

If at any time the Association in its Committee ("the Committee") shall pass a resolution authorising the Committee to borrow money, the Committee shall be empowered to borrow for the purposes of the Association such amount of money either at one time or from time to time at such rate of interest and in such form and manner and upon such security as shall be specified in such resolution, and the trustees shall at the direction of the Committee make all such dispositions in the Association's property or any part of the Association's property and enter into such Agreements in relation to the Association's property, or otherwise, as the Committee may deem proper for giving security for such loans and interest. All members of the Association, whether voting on such resolutions or not and all persons becoming members of the Association after the passing of such resolution, shall be deemed to have assented to the resolution as if they had voted in favour of it.

20. ALTERATIONS TO THE CONSTITUTION

Any proposal to alter this Constitution must be delivered in writing to the Secretary of the Club not less than twenty-eight days before the date of the Meeting at which it is to be considered.

An alteration will require the approval of both:

(a) a simple majority of members of the Committee present and voting at a Meeting of the Committee;

(b) a two-thirds majority of members present and voting at a General Meeting. Notice of each such meeting must have been given in accordance with normal procedure but not less than fourteen days prior to the Meeting in question and giving the wording of the proposed alteration. No alteration to the Constitution shall be made which would affect the charitable status of the Club.

21. COMPLIANCE WITH LICENSING ACT

The Chair shall comply with the requirements of the Licensing Act, 2003.

Guests and Private Functions

(a) Members may introduce and entertain friends at the Association premises and there shall be kept at the Association premises a Book in which both the member and guest shall sign. The introducing member shall be responsible for his or her guest strictly observing the Association Rules and Regulations and must not leave the Association premises before the guest. The Committee may suspend any member who takes any undue advantage of this privilege to the detriment of the Association. The maximum number of occasions a guest may attend is limited to 10 per annum.

(b) For the purpose of raising funds for the benefit of the Association it shall be permissible for:

(i) Non-members who are bona fide guests of hosts of a pre-arranged function to be held upon Association premises; and

(ii) (During the period only of the said function) to enter upon the Association premises; and

(iii) For intoxicating liquor to be supplied by or on behalf of the Association to such persons and their guests for consumption on the premises as it may to members and their guest; and

(iv) For the avoidance of doubt a group of persons not being members of the Association who are attending as a body any organised Club function (including an organised sports function with another sports Club or visiting' team) shall be entitled to use the Association premises during the period of their visit subject to the provisions of these Rules.

(c) All proceeds of the sale of excisable refreshments shall be for the benefit of the Association and neither employees nor others shall derive benefit therefrom.

Permitted Hours (Licensing Act 2003)

The permitted hours will be as per current legislation and these will be displayed in the bar at all times.

Supply of Liquor

(a) Intoxicating liquor may be supplied to members and their guests for consumption on the Association premises.

(b) Both members and their guests must pay the appropriate charge as fixed by the Management Committee.

(c) Intoxicating liquor for consumption off the club premises may be supplied only to members.

Age Verification Policy

Premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale of supply of alcohol. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request before being served alcohol, identification bearing their photograph, date of birth and holographic mark.